

POLICY

Clinton Township Board of Education

Section: Bylaws
0171. DUTIES OF BOARD PRESIDENT AND VICE PRESIDENT
Date Created: July 2010
Date Edited: March 2011

0171. DUTIES OF BOARD PRESIDENT AND VICE PRESIDENT

The President of the Board of Education shall:

1. Preside at all meetings of the Board;
2. Require the Board Secretary to call special meetings of the Board, N.J.A.C. 6A: 32-3.1;
3. Sign all school district warrants, N.J.S.A. 18A: 19-1;
4. Certify to all payrolls, N.J.S.A. 18A: 19-9;
5. Subscribe bonds, notes, contracts, and other legal instruments for which the signature of the President is required, N.J.S.A. 18A: 24-32;
6. Issue subpoenas to compel attendance of witnesses and production of documents, N.J.S.A. 18A: 6-20;
7. Appoint all committees of the Board;
8. Serve as committee member *ex-officio* in accordance with Board Bylaw 0155; and
9. Assist in the preparation of the Board agenda.

The Vice President shall assume and discharge the duties of the President in the President's absence, disability, or disqualification. N.J.S.A. 18A: 16-1.1

Adopted: 26 July 2010
Revised: 28 March 2011